



Supplier Documentation Logistics Processing in Jaggaer

**Version 1.0
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1 Supplier Documentation: Purpose and Scope

ZEISS Semiconductor Manufacturing Technology, hereinafter referred to as ZEISS, covers key processes in the manufacture of microchips within the semiconductor industry.

The Jaggaer supplier portal (formerly Pool4Tool or P4T) is used by ZEISS to exchange documents between itself and its suppliers. The supplier portal is intended to minimize the number of interfaces and media disruptions, to simplify and shorten processes and make document exchange more reliable, more secure and more environmentally friendly.

The supplier portal is used by ZEISS and its suppliers to exchange electronic documents and information (e.g. orders/job confirmations; requests/offers; drawings, bills of materials and quality management documents).

With the advancement of digitalization in the material flow, ZEISS has added Advance Shipping Notices to its range of available features for logistical supplier management.

In few Steps to a ZEISS advanced shipping notice!

Print Delivery Note via Advanced Shipping Notification (ASN) by using Zeiss supplier web-portal Jaggaer



The screenshot illustrates the process of creating and printing an ASN in the Jaggaer supplier portal. It is divided into three numbered steps:

- 1 Create delivery note**: The user navigates to the 'Delivery Notes' section in the left-hand menu. The 'Delivery Notes' menu item is highlighted, and a sub-menu is visible with options: 'Not advised', 'Advised', 'Tickets', 'Documents', and 'Logout'.
- 2 Optional: Add additional information i.e. serial number or batch number**: Two 'Change serial no.' dialog boxes are shown. The first is empty, and the second contains the serial numbers '1001, 1002, 1003, 1004, 1005'.
- 3 Send ASN and print delivery note**: The final screen displays the generated ASN and delivery note. It includes a QR code, an ASN barcode with the number '52005916002050', a 'Delivery note number' (60002050), and an 'Order number' (4510909294). Additional details like 'Carl Zeiss SMT GmbH', 'Z3447 Oberkochen, DE1', and 'Customer number' are also visible.

Suppliers can now connect to Jaggaer via EDI or via WebEDI, which is free of charge. This document describes the features of the WebEDI interface.

This supplier documentation, as well as additional information for suppliers, can be found at <https://www.zeiss.de> under Contact / ZEISS Suppliers / Supplier Area / Documents for Suppliers / Carl Zeiss SMT GmbH.



2 Login

You can sign in to the portal at: <https://app11.jaggaer.com/portal/zeiss/>

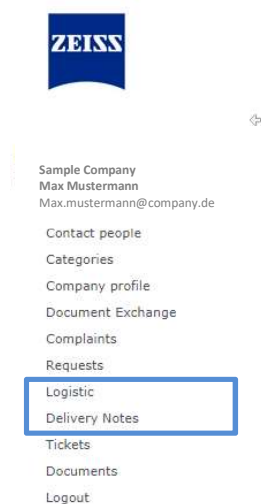
© 1999-2020 JAGGAER
When you use our Solution, we process your personal information as described in our Service [Privacy Policy](#).
[I forgot my password](#)

Enter the user name and the password provided to you by email.

Your login credentials are sent to you automatically by email the first time you enable electronic data interchange through Jaggaer, the provider of the supplier portal.

3 Setup and Structure of the Logistics Area

The areas relevant to logistical material management in the Jaggaer tool can be found under "Logistic" and "Delivery Notes".



Explanations of the other sections are not included in this documentation.

For more information about these, please contact your ZEISS representative or Jaggaer customer support.

jdsupport@jaggaer.com

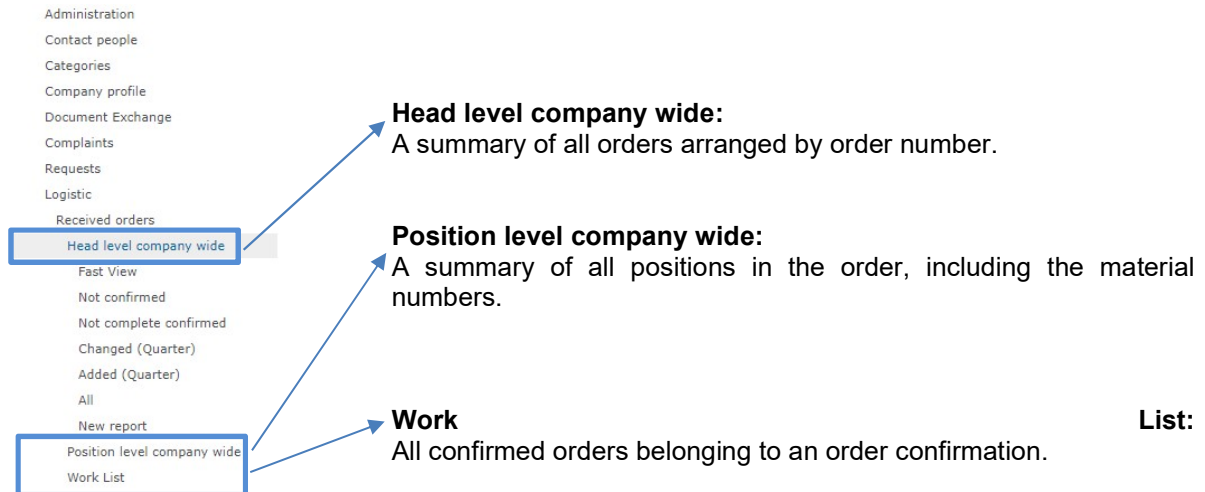
or

+43 1 80 410 50




4 Logistic

In the "Logistic" section, you can view and manage your orders.



There are additional ways to sort orders at the head and position level; these are described below:

Fast View	All EK-Org orders for the current month
Not confirmed	All orders which have not been confirmed or which have been partially confirmed
Not complete confirmed	All partially confirmed orders
Changed (Quarter)	A list of all modified orders per quarter
Added (Quarter)	A list of all added orders per quarter
All	All orders in the portal (archive)
New report	Creates a report based on the head and position levels 



4.1 Incoming orders

Orders generated by ZEISS, as well as changes made to orders, are added to the respective supplier's portal. The supplier is informed of incoming or modified orders by email and can open and check the order process by signing into the portal either directly through the email or by using his/her general login credentials.

This document presents the standard process for incoming orders in order to show how Advance Shipping Notices are processed. It does not provide information about special cases of incoming order confirmations.

The supplier can submit all relevant information and send the confirmation to ZEISS in just a few steps by entering the delivery date and the order confirmation number. The data transmitted by the supplier are automatically sent directly to the SAP system of ZEISS, and the respective order initiator is informed concerning any changes to the order.

There are no signed paper documents which need to be exchanged in addition to this.

4.1.1 Head level company wide

The "Head level company wide" section contains the status and information about all received orders.

The screenshot shows a web interface for 'Received orders'. It includes a 'Templates' section with buttons for 'Open Template', 'Delete template', and 'Transfer template(s)'. Below is a 'Head level' section with a table of 5 entries. The table columns are: Customer, Order number, Created (ERP), Created, Last modified, Confirmation (traffic light icons), Changes, Files, Advisor, Attachment, Menu, Factura date, Department, Open, Order value, Delivery complete, Order Type, State, and No.

Customer	Order number	Created (ERP)	Created	Last modified	Confirmation	Changes	Files	Advisor	Attachment	Menu	Factura date	Department	Open	Order value	Delivery complete	Order Type	State	No
Carl Zeiss AG	4510909268	2020-06-08	2020-06-08 09:31	2020-06-23 16:43	🟢🟢🟢	7	1	Zeiss, Dataexchange					<input checked="" type="checkbox"/>	1.769,00	<input type="checkbox"/>	DB	Advised	
Carl Zeiss AG	4510909267	2020-06-08	2020-06-08 09:31	2020-06-17 10:26	🟢🟢🟢	0	1	Zeiss, Dataexchange					<input checked="" type="checkbox"/>	1.769,00	<input type="checkbox"/>	DB	Advised	
Carl Zeiss AG	4510909266	2020-06-08	2020-06-08 09:31	2020-06-18 09:47	🟢🟢🟢	4	1	Zeiss, Dataexchange					<input checked="" type="checkbox"/>	1.769,00	<input type="checkbox"/>	DB	Partly advised	
Carl Zeiss AG	4510909265	2020-06-08	2020-06-08 09:31	2020-06-18 15:17	🟢🟢🟢	0	1	Zeiss, Dataexchange					<input checked="" type="checkbox"/>	1.769,00	<input type="checkbox"/>	DB	Prepared for delivery	
Carl Zeiss AG	4510909264	2020-06-08	2020-06-08 09:31	2020-06-29 13:32	🟢🟢🟢	0	1	Zeiss, Dataexchange					<input checked="" type="checkbox"/>	1.769,00	<input type="checkbox"/>	DB	Advised	

For the sake of clarity and ease-of-use, many of the features in this section are provided in the form of icons. The most important icons, and the features they represent, are explained below.

User interface icons:

	Empty traffic light: The order has not been confirmed
	Green traffic light: The order has been completely confirmed
	Amber traffic light: The order has been partially confirmed
	Open the order confirmation form
	Show the position level
	Show the schedule line level
	CSV export
	Forward the order to another user. Orders can be forwarded so that other coworkers, etc. can work on them. The window below will appear.



	<p>Enter the name of the user in the first field, or select the user from the drop-down list. An automatically generated email notification is not sent when you forward an order process.</p> <div data-bbox="518 504 1109 795"> <p>Forward to another user</p> <p>close Forward History</p> <p>Choose the user to forward purchase order</p> <p>Comment</p> </div>																														
CSV Export	Exports data to Excel																														
CSV Export whole list	Exports all data in the list to Excel																														
Export complete Overview	Copies the data to an Excel spreadsheet																														
English Deutsch	Language setting (German or English)																														
<p>Templates</p>	<p>This section allows you to work with templates</p> <div data-bbox="518 1097 1157 1187"> <p>Templates</p> <p>--- Open Template Delete template Transfer template(s)</p> </div>																														
	<p>This Info icon lets you define how many orders are displayed per page.</p> <p>Records per Page: 20</p>																														
	Navigation for flipping through/selecting pages																														
	<p>You specified a general change with the confirmation. A quantity change cannot be posted automatically. When the quantity change is accepted, you will be notified that an order amendment has been received corresponding to the quantity you require. You can then confirm this changed order.</p>																														
	<p>As you made some changes to the order, the confirmation is not automatically transferred to SAP. The changes are currently being checked by the ZEISS representative. If the he/she accepts your changes, a new confirmation is not required.</p>																														
	<p>Filter feature for finding orders. The following search window will appear:</p> <div data-bbox="518 1792 1308 2049"> <p>Head level</p> <p>Order number</p> <p>JAGGAER Direct ORDER ID</p> <p>Customer</p> <p>Pur.Org.</p> <p>State</p> <p>Filter expand Show</p> <table border="1"> <thead> <tr> <th>Customer</th> <th>Order number</th> <th>Created (ERP)</th> <th>Created</th> <th>Last modified</th> <th>Confirmation</th> <th>Changes</th> <th>Files</th> <th>Advisor</th> <th>Attachment</th> </tr> </thead> <tbody> <tr> <td>Carl Zeiss AG</td> <td>4510909268</td> <td>2020-06-08</td> <td>2020-06-08 09:31</td> <td>2020-06-23 16:43</td> <td>●●●</td> <td>7</td> <td>1</td> <td>Zeiss, Dataexchange</td> <td></td> </tr> <tr> <td>Carl Zeiss AG</td> <td>4510909267</td> <td>2020-06-08</td> <td>2020-06-08 09:31</td> <td>2020-06-17 10:26</td> <td>●●●</td> <td>0</td> <td>1</td> <td>Zeiss, Dataexchange</td> <td></td> </tr> </tbody> </table> </div>	Customer	Order number	Created (ERP)	Created	Last modified	Confirmation	Changes	Files	Advisor	Attachment	Carl Zeiss AG	4510909268	2020-06-08	2020-06-08 09:31	2020-06-23 16:43	●●●	7	1	Zeiss, Dataexchange		Carl Zeiss AG	4510909267	2020-06-08	2020-06-08 09:31	2020-06-17 10:26	●●●	0	1	Zeiss, Dataexchange	
Customer	Order number	Created (ERP)	Created	Last modified	Confirmation	Changes	Files	Advisor	Attachment																						
Carl Zeiss AG	4510909268	2020-06-08	2020-06-08 09:31	2020-06-23 16:43	●●●	7	1	Zeiss, Dataexchange																							
Carl Zeiss AG	4510909267	2020-06-08	2020-06-08 09:31	2020-06-17 10:26	●●●	0	1	Zeiss, Dataexchange																							



If you need more search features than the ones offered here, you can click the "Filter expand" button to expand the search window.

Head level

Order number: Order was changed by: Supplier Customer

JAGGAER Direct ORDER ID:

Customer:

Material:

Material #:

Supplier material#:

Confirmation Number:

Delivery address:

Payment conditions:

Created (ERP): from to

Date created: from to

Last change: from to

Delivery date (DD.MM.YYYY): from to

Advisor:

Order type:

Delivered completely: yes, all positions no

Company code:

Pur.Org.:

Buyergroup:

Show changed/unchanged orders: All only unchanged only changed

State:

Order is confirmed by supplier: No confirmation partial Confirmed

Order declined Order not declined

Not rescind orders Rescind orders

Order rescind and resession is not confirmed

Order rescind and resession not answered

Order rescind and resession declined

Has invoice: yes, all positions no

Filter reduce

Click the "Show" button to update the list.

4.1.2 Position level company wide

In this section, company-wide orders are displayed at the position level (the material designation level). You can filter and search for specific materials here.

Logistic

- Received orders
- Head level company wide
- Position level company wide
- Fast View
- Not confirmed
- Changed (Quarter)
- Added (Quarter)
- All
- New report
- Work List

Position level 1 Entries found

Customer	Delivery address	Order Number / Pos	Quantity	Advise info	Description	Supplier material number	Material number	Changes	Delivery date	Delivery date (requested)	Confirmation	Contains
Carl Zeiss AG Carl Zeiss SMT GmbH, Rudolf-Eber-Strasse 5, 73447, Oberkochen		4510909371 / 10	10,00	0,00			429179	0	2020-07-03	2020-07-03	***	

4.1.3 Work list

The "Work List" section contains all orders which have been confirmed but not yet delivered. However, your order can also be opened through the head and position level sections at any time. The "Work List" section lets you create a delivery note for the order, as well as an advanced shipping notice (see section 4.7, "Creating a delivery note for an order").

Logistic

- Received orders
- Head level company wide
- Position level company wide
- Work List

Work List: Orders 1 of 1


Displaying 1 of 3 (3 selected) | 40

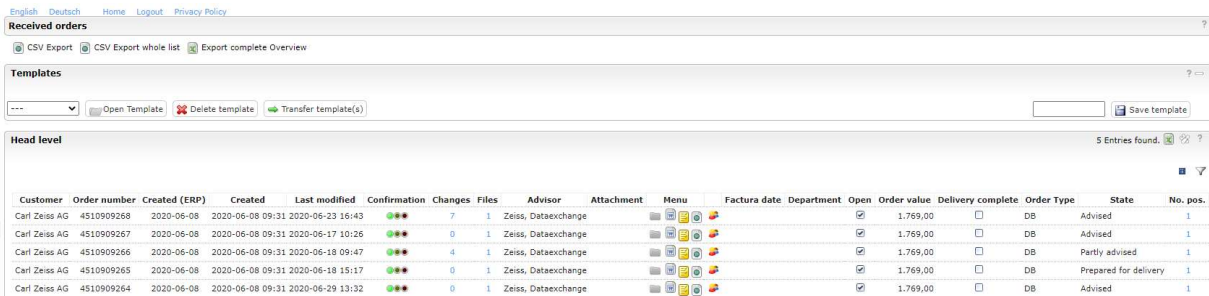
<input type="checkbox"/>	Order no.	Position	Delivery date	Stat.	Open quantity	Advised quan...	Quantity	Unit	Material description	Plant	Delivery address
<input type="checkbox"/>	4510909287	00010	2020-07-03	Partly pr	5,00	0,00	5,00	ST			Carl Zeiss SMT GmbH Logistikzentrum, 73447 Oberkochen



4.2 New order

When you open your orders, for example at the head level, you can see what their current status is.

Clicking the  button opens a PDF file which is attached to the order (each order has a PDF attached to it). You can then use the PDF form to make changes and return the order confirmation.



The screenshot shows a web interface for 'Received orders'. At the top, there are navigation links for 'English', 'Deutsch', 'Home', 'Logout', and 'Privacy Policy'. Below this, there are tabs for 'CSV Export', 'CSV Export whole list', and 'Export complete Overview'. A 'Templates' section contains buttons for 'Open Template', 'Delete template', and 'Transfer template(s)', along with a 'Save template' button. The main section is titled 'Head level' and displays a table with 5 entries found. The table columns include Customer, Order number, Created (ERP), Created, Last modified, Confirmation, Changes, Files, Advisor, Attachment, Menu, Factura date, Department, Open, Order value, Delivery complete, Order Type, State, and No. pos.

Customer	Order number	Created (ERP)	Created	Last modified	Confirmation	Changes	Files	Advisor	Attachment	Menu	Factura date	Department	Open	Order value	Delivery complete	Order Type	State	No. pos.
Carl Zeiss AG	4510909268	2020-06-08	2020-06-08 09:31	2020-06-23 16:43	●●●	7	1	Zeiss, Datexchange					<input checked="" type="checkbox"/>	1.769,00	<input type="checkbox"/>	DB	Advised	1
Carl Zeiss AG	4510909267	2020-06-08	2020-06-08 09:31	2020-06-17 10:26	●●●	0	1	Zeiss, Datexchange					<input checked="" type="checkbox"/>	1.769,00	<input type="checkbox"/>	DB	Advised	1
Carl Zeiss AG	4510909266	2020-06-08	2020-06-08 09:31	2020-06-18 09:47	●●●	4	1	Zeiss, Datexchange					<input checked="" type="checkbox"/>	1.769,00	<input type="checkbox"/>	DB	Partly advised	1
Carl Zeiss AG	4510909265	2020-06-08	2020-06-08 09:31	2020-06-18 15:17	●●●	0	1	Zeiss, Datexchange					<input checked="" type="checkbox"/>	1.769,00	<input type="checkbox"/>	DB	Prepared for delivery	1
Carl Zeiss AG	4510909264	2020-06-08	2020-06-08 09:31	2020-06-29 13:32	●●●	0	1	Zeiss, Datexchange					<input checked="" type="checkbox"/>	1.769,00	<input type="checkbox"/>	DB	Advised	1

4.3 Purchase order change notices

If a purchase order change notice is transferred to the portal, the order receives the status “*not edited*” and must be edited again by the supplier, i.e. you confirm the new version of the order. If the order confirmation differs from the order, an email will be sent to the ZEISS representative.



4.4. Order confirmation

To confirm an order, open the order by clicking the  button. You will see the following:

Carl Zeiss SMT AG Oberkochen DE 73447 Oberkochen

5200591
49/9342/16890

Dummy purchase order - test system - do not deliver
Please declare
Order number / Buyergrp / Date

Invoice to:
Carl Zeiss SMT GmbH
c/o Carl Zeiss Shared Services sp. z o.o.
ul. Alpa A. Baranaska 8/8E
PL-61-131 Poznan

Auftraggeber:
Carl Zeiss SMT GmbH
Rudolf-Eber-Strasse 2
73447 Oberkochen

Delivery conditions:

Payment conditions: within 45 days due net

Please consider the latest Routing Order (Internet www.zeiss.de/anlieferung).
In case of violation of the Routing Order we reserve the right to debit you with the differential costs.

Es gelten im übrigen ausschließlich die Bedingungen des RahmenvertragsV062008 vom 14.05.2009.
Incidentally apply our "General Terms and Conditions for the Purchase of Goods" which you can find or print at the following internet-link <http://www.zeiss.de/Impressum>.

We require an order acknowledgment for the following items:

Pos.	Material # Description	Quantity	Unit	Price/Unit	Requested delivery date	Delivery date (DD.MM.YYYY)	Confirm- ation	Net value [EUR]
00010	Material #: 00000000000429179	10,00	ST	176,90 EUR	2020-07-03	2020-07-03	<input type="checkbox"/>	1.769,00
Net total without VAT EUR								1.769,00

This document is valid without signature.

Customer files

Supplier confirmation number:

(3)

Upload confirmation as CSV Keine ausgewählt

(Last sent back: 2020-06-18 13:15:41)

(1)	General conditions
(2)	Purchase order information (materials, quantity, delivery date, price, etc.)
(3)	Send order confirmation

When confirming an order via the supplier portal, you must observe the general conditions of your supplier agreement.

ZEISS requires a confirmation for every order. All price changes made within the order confirmation need to be agreed upon with your ZEISS representative by phone. The portal does not serve as a replacement for discussing these changes with your representative. The order confirmation can be issued as follows:



4.4.1 Confirming as ordered

In this case, the order confirmation number needs to be entered either per position or for all positions at the head level, and the order confirmation then needs to be returned by clicking "Save and send back". The order confirmation is then automatically transmitted to the SAP system.

Net total without VAT EUR 1.769,00

This document is valid without signature.

Customer files

Supplier confirmation number: 5000561030


Save and send back

Print Export

Upload confirmation as CSV Datei auswählen Keine ausgewählt Import

4.4.2 Changing the delivery date

You can enter a different delivery date and split up the order quantity into several delivery dates.

Click the  icon (calendar) to select a different delivery date.

2020-07-03 5000561030

July, 2020

wk	Mon	Tue	Wed	Thu	Fri	Sat	Sun
27			1	2	3	4	5
28	6	7	8	9	10	11	12
29	13	14	15	16	17	18	19
30	20	21	22	23	24	25	26
31	27	28	29	30	31		


Select date

Once you enter your order confirmation number and press the "Save and send back" button, the modified date will be sent to ZEISS. The ZEISS representative will be informed about these changes and will decide whether or not he/she accepts your order confirmation.

4.4.3 Creating a delivery schedule for the order

The requested order can be confirmed in separate quantities with their own delivery dates. Do this, you need to split up the order confirmation. If you change the quantity and try to send the order confirmation, you will see a message telling you that the confirmation cannot be sent as such.

Your ZEISS representative will receive a notification about the modified order confirmation. If he/she wants to accept it, he/she will change the order and transmit it to the supplier portal again. You will then be notified about the changed order and must submit a new confirmation.

Pressing the  button opens a new line. This can be used to split the order quantity into separate delivery dates. You can create as many splits as you like.

5	ST	176,90 EUR	2020-07-03	2020-07-03		1.769,00	split
3	ST		2020-07-03	2020-07-08			delete
2	ST		2020-07-03	2020-07-10			delete



Once you enter your order confirmation number and press the "Save and send back" button, the modified date will be sent to ZEISS, and the person who placed the order will be informed by email.

4.4.4 Partial confirmation

In orders with multiple positions, you can add or remove the check mark to specify which positions to confirm. Pressing the "Save and send back" button will send the partial confirmation to ZEISS.

4.4.5 Info field

	10,00	ST	176,90 EUR	2020-07-03	2020-07-03	<input checked="" type="checkbox"/>	1.769,00	split
Info								

You can use the Info field to send additional information to ZEISS. The information added to the Info field will be sent by email to the person who placed the order. Therefore, this field should only be used for information which is relevant for ZEISS (e.g. price changes).

4.5 Order confirmation send status

Before the order confirmation is sent, you will once again be asked if you are sure you want to send it.

Are you sure to send the order confirmation back to the customer?

After you click "Ok", the confirmation will be sent. A status notification will appear at the top of the document telling you that the message was sent. Once the confirmation has been successfully sent, you will receive a notification.

The message was sent. Waiting for confirmation from backend system.

IDoc was sent successfully

You will also receive a notification if the confirmation fails to send.

If the IDoc does not send (= electronic document), repeat the send process.

If it is still not possible to send the confirmation after doing this, please get in touch with Jaggaer customer support.



4.6 Cancelling orders

If an order or position is cancelled by ZEISS, you will be informed by email, and the order process will be crossed out in the portal. There is no additional confirmation required on your part.

4.7 Creating a delivery note for an order

Before you can create an advance shipping notice in the "Delivery Notes" section, you must first create a delivery note for the order. To do this, use the "**Work List**" feature under "Logistic". There, you will see all open orders which have not been delivered.

Work List: Orders + ✎ ⌂ ⓘ

Displaying 1-4 of 4 (1 selected) | 40 ▾ 1 of 1

Order no.	Position	Delivery date	Stat...	Open quantity	Advised quan...	Quantity	Unit	Material description	Plant	Delivery address	
<input type="checkbox"/> 4510909301	00010	2020-05-07	Bestätigt		0.00		ST	ASP Typ A - V5	1024	Carl Zeiss SMT GmbH Logistikzentrum	MouseOver

When you select a position, you can specify additional functions for it, or you can view these by hovering your mouse over the area to the right.

+

Add delivery

This will take you directly to the Edit Delivery Note view. There you can enter and save the delivery note number.

Once the delivery note has been saved to the system you can view the open advance shipping notice in the "Delivery Notes" section.

If you want to create the advance shipping notice right after you create the delivery note, you can do this in the same window, i.e. "Edit Delivery Note".

Edit Delivery Note ▾

General Items

BASE DATA

Delivery note no.:

ERP Delivery Note Number:

Delivery address: Carl Zeiss SMT GmbH Logistikzentrum

Vendor no.:

Plant: 1024

Delivery date (ETA): 2020-07-03

DELIVERY NOTES

Incoterm 1: EXW

Incoterm 2: Ortenburg

Once the delivery note has been saved to the system you can create an advance shipping notice.



You can view your open advance shipping notices in the "Delivery Notes" section.

If you want to create the advance shipping notice right after you create the delivery note, you can do this in the same window, i.e. "Edit Delivery Note".



5 Delivery notes

IMPORTANT: The "Delivery Notes" section has a new/modified user interface.

Administration
Contact people
Categories
Company profile
Document Exchange
Complaints
Requests
Logistic
Delivery Notes
Not advised
Advised
Tickets
Documents
Logout

The "Delivery Note" section provides the option to send an advance shipping notice to ZEISS. You can enter relevant information, such as the quantity, batch number, date of manufacture and serial number, for each position level. You can also create partial advance shipping notices and send these to ZEISS.

If you need to, you can print the advance shipping notices you create and use these as delivery notes for physical deliveries of goods.

5.1 Not advised

All created delivery notes for which no advance shipping notice has been created can be viewed by going to "Not advised" → "Open Delivery Note". To create an advanced shipping notice for a delivery, open the delivery and then go to the "Items" tab.

English Deutsch Home Logout Privacy Policy

Delivery Notes: Open Delivery Note Head Level

Administration
Contact people
Categories
Company profile
Document Exchange
Complaints
Requests
Logistic
Delivery Notes
 Not advised
 Advised
Tickets
Documents
Logout

Displaying 1-4 of 4 (0 selected) | 40

<input type="checkbox"/>	Delivery note no.	Status	Delivery address	Delivery date (ETA) (DN)	Plant	
<input type="checkbox"/>		New	Carl Zeiss SMT GmbH Logistikzentrum, 73447 Obx	2020-07-06	1024	
<input type="checkbox"/>	60001010	New	Carl Zeiss SMT GmbH Logistikzentrum, 73447 Obx	2020-06-18	1024	

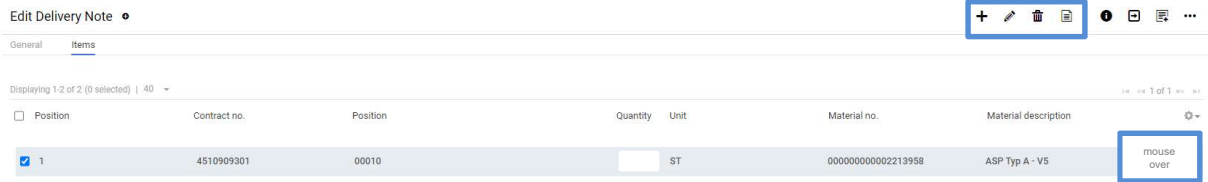
Edit Delivery Note

General **Items**

Displaying 1-2 of 2 (0 selected) | 40




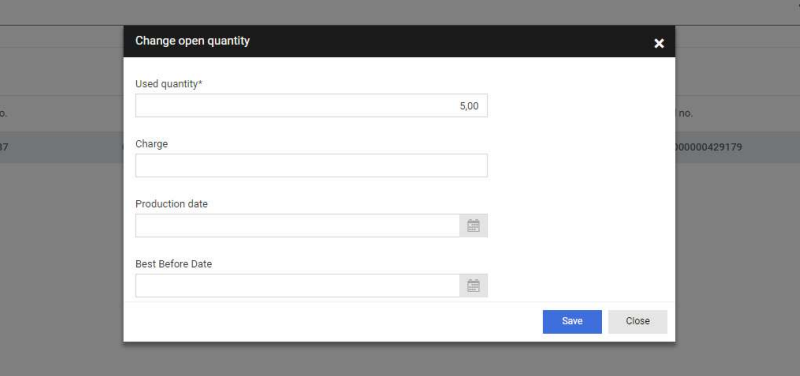


<input type="checkbox"/>	Position	Contract no.	Position	Quantity	Unit	Material no.	Material description	
<input type="checkbox"/>	1	4510909301	00010		ST	000000000002213958	ASP Typ A - VS	

To see the editing functions in the tool bar, select the position you want to edit, or hover your mouse over the area to the right.



User interface icons

This section describes the editing options available when creating an advance shipping notice.

	<p>Split delivery</p> <p>You can split deliveries into separate positions. This is necessary, for example, when there are different batches, or if the information regarding the production date or the best before date is different</p>  <p>Note: When you split a delivery, you must first reduce the total quantity before you can enter partial quantities for the delivery. If you do not do this, you will receive an error message.</p>
	<p>Edit delivery (here you can enter the quantity, batch, production date and best before date)</p>  <p>Click "Save" when are finished.</p>
	<p>Delete split positions or positions which should not be delivered</p>
	<p>Enter serial number</p> <p>When entering serial numbers, please note whether ZEISS has requested serial numbers for the components.</p>



You can enter the serial number in various ways. The easiest is to use the copy paste function. Serial numbers should be separated by the delimiters ; : or Enter.

E.g.

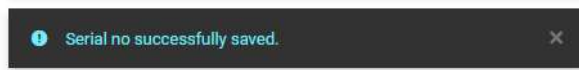
Change serial no

Serial No

1001, 1002; 1003, 1004, 1005

Save Close

Once you have saved, a save notification will appear below and to the right. If you open the serial number entry again, you should see the information you entered.



Change serial no

Serial No

1001
1002
1003
1004
1005

Save Close



Show details

To view the details for a position on the delivery note, you must first select the position. All detailed information, including the information you have entered (except for the serial numbers), will appear.

+ ✎ 🗑️ 📄 🖨️ 🔄 ⋮

1299120

Material description:
ASP Typ A - V5

Serial number:

Delivery note (ID):
1287974

Status:
Prepared for delivery

Delivery note no.:
20200820

Splitposition:
0


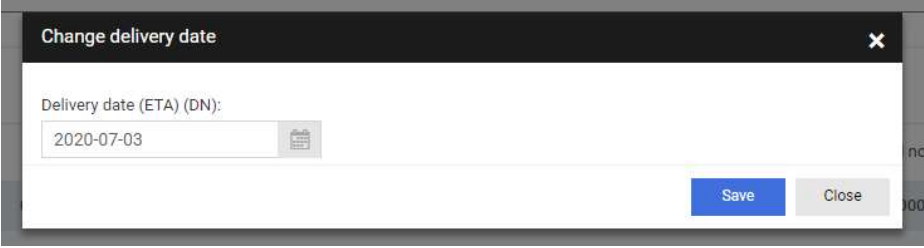





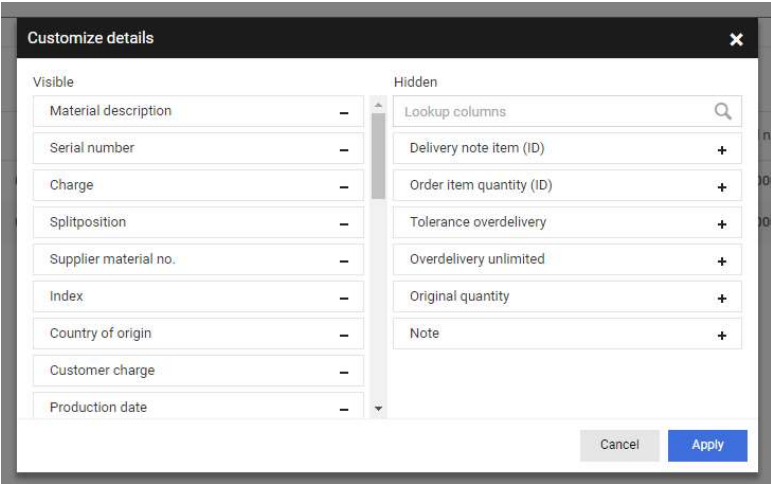



Create advance shipping notice



Add position



...	<p>Other hidden features: e.g. Change delivery date; Print; Customize details; Delete</p>
	<p>This feature can be used for split deliveries. Use the calendar to enter a new delivery date.</p> 
	<p>Delete a position/delivery note</p>
	<p>If there is a check mark, the delivery note is selected</p>
	<p>The eye icon opens the selected delivery note</p>
	<p>Print feature for delivery notes</p>
	<p>Customize details</p> <p>Here you can flexibly customize the detail view by dragging and dropping content from "hidden" to "visible" or vice versa. When you are finished, click "Apply".</p> 
	<p>IMPORTANT: Filter criteria can only be used at the head or position level. Filter criteria can be set to make it easier to search for delivery notes.</p>



NEW FILTER Apply Reset

Add Criteria ▾

Lookup criteria

Delivery note no.

Incoterm 1


Incoterm 2

Delivery date (ETA) (DN)

Handover date (ETD)

Receipt of goods date

Status	Delivery address	Delivery date (ETA) (DN)	Plant
Advised	Carl Zeiss SMT GmbH Logistikzentrum , 73447 Obr	2020-07-03	1024
Advised	Carl Zeiss SMT GmbH Logistikzentrum , 73447 Obr	2020-07-03	1024
Advised	Carl Zeiss SMT GmbH Logistikzentrum , 73447 Obr	2020-06-18	1024

Selected criteria can be saved for subsequent searches by clicking the  icon

5.1.2 Adding a delivery note

Under "Other features", you have the option of viewing a delivery note (print feature) and using it for the delivery of goods. You will first be presented with a preview window which contains the information corresponding to the delivery note. You can print the delivery note with "CTRL + P".

The advance shipping notice created for the goods receipt by ZEISS is automatically printed on the delivery note.

In addition to the delivery note, a supplementary sheet is also automatically generated. This contains the serial and batch numbers in data matrix code for each material position.



Delivery Note & Supplementary Sheet:



ASN,
Delivery Note no., Order
No.



5200591148607072020

Carl Zeiss SMT GmbH
Logistikzentrum
Rudolf-Eber-Strasse 5
73447 Oberkochen
DE1

Contact person:
Telephone:
Fax:
E-Mail:
Date:
Customer number:
Our VAT Number:
Fax:
E-Mail:



Delivery note number

148607072020



Order number

4510909301

Pos.	Qty	Qty Unit	Material nr. Position / Objekte
10			00000000002213958 ASP Typ A - VS Order number/Position: 4510909301



(P0)4510909301; (LN)00010;

Supplemental Sheet



5200591148607072020

Order Item	Material nr.	Serialnummer
10	00000000002213958	1001
10	00000000002213958	1002
10	00000000002213958	1003
10	00000000002213958	1004





5.2 Advised

The "Advised" section contains all delivery notes for which an advance shipping notice has been sent to ZEISS. You can print the delivery note, or view the delivery details, here.

Delivery Notes

- Not advised
- Advised
- Delivery notes**

The delivery notes can be viewed at the head or position level.

Delivery Notes: Advised **Head Level**

Displaying 1-6 of 6 (0 selected) | 40

<input type="checkbox"/> Delivery note no.	Status	Delivery address	Delivery date (ETA) (DN)	Plant	
<input type="checkbox"/> 148607072020	Advised	Carl Zeiss SMT GmbH Logistikzentrum , 73	2020-05-07	1024	
<input type="checkbox"/> 2520014	Advised	Carl Zeiss SMT GmbH Logistikzentrum , 73	2020-07-03	1024	
<input type="checkbox"/> 2520013	Advised	Carl Zeiss SMT GmbH Logistikzentrum , 73	2020-07-15	1024	

Delivery Notes: Advised **Position Level**

Displaying 1-7 of 7 (0 selected) | 40

<input type="checkbox"/> Delivery note no.	Material no.	Status	Delivery date (ETA) (DN)	Plant	Material description	Delivery address	Quantity	Unit	
<input type="checkbox"/> 148607072020	00000000002213958...	New	2020-05-07	1024	ASP Typ A - V5	Carl Zeiss SMT GmbH Logistikzentrum ,			ST

If you want to view the serial information or similar data about your delivery note, open the delivery note via the print feature.