

8D Roadmap - Instructions

Discipline	Major tasks	Tools	Outcomes
Discipline 1 Team	<ul style="list-style-type: none"> - Define team composition (team leader and team members) 		<ul style="list-style-type: none"> - Team composition is defined
Discipline 2 Problem Description	<ul style="list-style-type: none"> - Describe the problem in a precise, comprehensive, complete and confined manner 		<ul style="list-style-type: none"> - Problem is clearly described and confined
Discipline 3 Containment Action(s)	<ul style="list-style-type: none"> - Remove defective parts from the total circulation - Take measures to ensure supply readiness 		<ul style="list-style-type: none"> - Customer (internal / external) is no longer faced with the problem
Discipline 4 Root Cause(s)	<ul style="list-style-type: none"> - Analyse possible root cause(s) - Analyse and determine cause- effect relationships 		<ul style="list-style-type: none"> - Root- cause(s) of the problem is/are identified
Discipline 5 Chosen Corrective Action(s)	<ul style="list-style-type: none"> - Possible corrective actions to develop, assess and evaluate - chosen corrective actions to prove and to prove their effectiveness 		<ul style="list-style-type: none"> - Effectiveness of corrective action(s) is / are proved
Discipline 6 Implemented Corrective Action(s)	<ul style="list-style-type: none"> - establish corrective actions organizationally - Release containment actions 		<ul style="list-style-type: none"> - Corrective actions are sustainably established in the organization
Discipline 7 Action(s) to Prevent Recurrence	<ul style="list-style-type: none"> - Make Lessons learned available for other- existing- and future products / processes 		<ul style="list-style-type: none"> - Lessons learned will be used for other products / processes
Discipline 8 Project Completion Congratulate your team	<ul style="list-style-type: none"> - Check successful implementation of the agreed measures, worthy team performance and complete problem solving process 		<ul style="list-style-type: none"> - Problem-solving process is formally completed

8D Roadmap – time table of 8 disciplines



Disciplines	Major tasks	Chronological sequence	Legend for milestones
Discipline 1 Team	- Define team composition (team leader and team members)	Problem identified	<p>A Customer (internal / external) is no longer faced with the problem</p> <p> Effectiveness of corrective action(s) is / are proved</p> <p>B Corrective actions are sustainably established in the organization</p> <p>C Lessons learned will be used for other products / processes and the problem-solving process is formally completed.</p>
Discipline 2 Problem Description	- Describe the problem in a precise, comprehensive, complete and confined manner		
Discipline 3 Containment Action(s)	- Remove defective parts from the total circulation - Take measures to ensure supply readiness		
Discipline 4 Root Cause(s)	- Analyse possible root cause(s) - Analyse and determine cause- effect relationships		
Discipline 5 Chosen Corrective Action(s)	- Possible corrective actions to develop, assess and evaluate - chosen corrective actions to prove and to prove their effectiveness		
Discipline 6 Implemented Corrective Action(s)	- establish corrective actions organizationally - Release containment actions		
Discipline 7 Action(s) to Prevent Recurrence	- Make Lessons learned available for other-, existing- and future products / processes		
Discipline 8 Project Completion Congratulate your team	- Check successful implementation of the agreed measures, worthy team performance and complete problem solving process		